Clinical Site Application

Programs are to complete the Clinical Site Application form in the COAccess portal. Programs can expect a preliminary decision within 45 business days of receipt of the fully completed application for a nonexpedited review. The fee per site MUST BE received to initiate review of the application (see "Fee Schedule"). Programs can expect a preliminary decision within 15 business days of receipt of the fully completed application for an expedited review. Incomplete applications will not be considered for either standard or expedited review.

DEFINITIONS

Clinical Site: An institution or facility where students receive any portion of their clinical education. All such sites must receive approval by the Council prior to the placement of students at the site. Approved clinical sites shall fall into one of two categories enrichment sites and required sites (see definitions within the outline on the next page).

Please provide your responses to each of the following items in this application:

1. Official name and address of your program.

2. Clinical site information:

    a. Name of clinical site, address, city, and state. Do NOT submit the name of a healthcare system. Complete a separate outline for each individual facility in which students will be placed.

    b. Proposed implementation date

    c. CRNA or physician anesthesiologist coordinator name and credentials

    d. Length of time, in weeks, students utilizing this site will spend at the site

    e. The percentage of total clinical case requirements the program expects the students will obtain at the site

    f. Will this be the sole clinical site for any of your students?

    g. Is the site a CRNA-only site?

    ~~h. Is this site a military, Veterans Health Administration, or Indian Health Administration site?~~

    ~~i.~~h. Is this site designated as a critical access hospital as defined by Centers for Medicare & Medicaid Services (CMS)?

    ~~j.~~i. Student-to-clinical preceptor supervision ratio for students at this site.

~~k.~~j. Geographical distance of this site from the main academic or administrative site of the program

1) Identify all didactic education (face-face format and/or distance education format) your students will receive at this site.

2) If distance education (see "Distance Education") will be utilized at this site, provide date of COA Distance Education approval:

3) Will this constitute a distance education status change for your program?

3. Explanation of the need for this clinical site. Check one of the boxes below.

☐ Enrichment Site: An enrichment site is a nonprimary clinical site that meets one or more of the following criteria: An institution (1) where students receive less than 50 percent of their total clinical experience; (2) that is not necessary to enable a program to meet the Council's standards; (3) that is unlikely to have a significant impact on a program's ability to continue complying with accreditation standards, and policy/procedural requirements; (4) an institution utilized solely as an enriching experience.

☐ Required Site: A required site is a primary clinical site that meets one or both of the following criteria: An institution (1) where students receive 50 percent or more of their total clinical experience and/or (2) an institution that is necessary to enable a program to meet the Council's standards.

a. Provide a narrative of the need for this clinical site.

b. Number of surgical and non-surgical procedures requiring anesthesia performed per year at this site.

c. Number of specialty procedures performed per year at this site.

1. Intracranial

2. Intrathoracic

3. Pediatric

4. Obstetric

d. Number of Regional Anesthesia procedures (Spinal, Epidural, and Peripheral Blocks) performed per year at this site.

e. Number of moderate and deep sedation procedures performed per year at this site.

f. Number of general anesthetic procedures performed per year at this site.

4. Clinical Resources.

   a. Number of nurse anesthesia students from your program to be assigned to the new clinical affiliation at one time

   b. Number of other learners:

      ~~1) List all nurse anesthesia programs affiliated with this site.~~

      ~~2)~~1) Number of students from other nurse anesthesia programs assigned to this site while your students are assigned.

      ~~3)~~2) Number of physician anesthesia residents assigned to this site while your students are assigned.

      ~~4)~~3) Number of dental residents assigned to this site while your students are assigned.

      ~~5)~~4) Other physician residents (not already listed above) assigned to this site while your students are assigned.

      ~~6)~~5) Anesthesiologist assistants.

   c. Maximum number of learners at this site at one time (a + b)

   d. Average number of operating rooms and anesthetizing areas available per day to all learners

   e. Average number of operating rooms and anesthetizing areas available per day to your learners

5. Provide documentation that program faculty have visited this clinical site within one year prior to the submission of the application. See COA policy "Clinical Sites – Acquisition" regarding appropriate program faculty to visit sites. Activities that must be documented as part of the clinical site visit report include: a) meeting with department chair or ~~his/her~~their designee, b) meeting with representatives of the clinical faculty c) review of facilities, d) discussion of program policies that would impact students while on rotation (e.g., supervision and evaluation policies). Please upload clinical site visit report as documentation.

6. Enclose a signed affiliation agreement between the program and the clinical site/facility. An affiliation agreement between the program and an anesthesia service provider or anesthesia group, alone, is not adequate unless the anesthesia service provider or anesthesia group owns and operates the clinical facility (e.g., a private practitioner's office).

7. Whenever the affiliation agreement is an umbrella agreement covering multiple sites within a healthcare system, the program is required to submit documentation from a clinical site administrator who oversees the daily activities of the facility (e.g., CEO,CMO, CNO, hospital director, etc.). The intent of the documentation is to provide the COA with the assurance that the central administration of a specific site is aware of the presence of the program's students ~~and accepts responsibility for their learning~~.

8. Describe student services available to students assigned to this site, which may include access to cafeterias/lunchrooms, medical libraries, call rooms, parking, offices with computer access, surgical scrubs, etc.

9. If any other nurse anesthesia educational programs utilize the site you are applying for, provide documentation (e.g., certified mail receipt, FedEx receipt, program's written response) which affirms that the other nurse anesthesia program or programs affiliated with this site have been notified of your intentions to send students to this site.

10. Identify the measures taken to ensure the COA will have access to the site as necessary for the COA to perform its accreditation function, which includes the ability to observe students participating in clinical procedures and may include incidental contact with protected health information. Note: COA onsite reviewers are bound by the COA's "Confidentiality and Disclosure of Information" policy and therefore do not execute any additional confidentiality agreements, consent forms, or waivers that may be authored by a program's clinical sites.

11. Enclose the required fee (see "Fee Schedule").

Program Director's Signature _____ Date _____

Revised: 01/24/25; 01/30/23; 10/09/20; 05/31/18; 01/17/12